

Can Your Resume Travel the Globe?

Landing an international job is all about communicating your qualifications to employers through the most efficient and effective method possible – the resume or curriculum vitae (CV). This career summary document should grab the attention of employers so they will invite you to a job interview where you must then sell yourself for the job.

But what should an international resume or CV look like? What should it include or exclude? How long should it be? Is an American-style resume appropriate? How culturally sensitive should it be? Is it proper to include personal information? What type of language should you use?

Here's the book that answers these and many other important questions on how to write an outstanding international resume or CV. Jam-packed with 86 sample resumes, the book represents a rich tapestry of nationalities, professional fields, and global experiences. Written by 55 professional resume writers who work with a fascinating mix of international clients, the sample resumes and CVs are placed within the larger context of job search issues and the principles of effective writing, production, distribution, and follow-up which are identified by two of today's leading international career and resume writing experts:

- defining the process
- using a resume or CV
- American-style resumes
- cross-cultural issues
- global professional values
- international job-finding resources
- websites with international content
- resume myths and realities
- 25 resume writing mistakes
- 20 production, distribution, and follow-up errors
- 43 principles of outstanding resumes
- 43 keywords for international resumes
- 4 key resume database forms

Organized by geographic regions, the revealing collection of resumes and CVs provides a fascinating glimpse into the world of international jobs and careers, from experienced professionals to individuals first entering the job market. Don't write or distribute your resume and CV without first heeding the seasoned advice and surveying the many examples found in this unique guide to the global job market.

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